# Special Packing, Shipping and Re-shipping Instructions

In the past, there have been a number of carvings that were shipped to the competition that arrived damaged. It's getting better! You are doing a much better job shipping your prized artwork. We are not set up to try to repair broken carvings (and you probably wouldn't want us to try!) These carvings are immediately disqualified from the competition. A call has to be made to the carver to notify him/her of the damage and that the carvings will not be entered in the competition. You can just imagine the disappointment; after having designed, carved, finished and sent the carvings, you get the news that they are

**Please read and heed this advice if you are shipping carvings to Bettendorf prior to the show**

**PACKING:** No matter which carrier you use, your package is bound to be tossed around a bit. One of the best forms of protection is the double box. Use only very sturdy boxes and attach your carving to a sub- base the same size as the bottom of the box. After putting your carving in the box, take your filler material (i.e. foam peanuts) and put them in (thin) plastic bags (like the ones you get from the dry cleaners)

**SEALING:** Seal the box with good quality boxing tape, not masking or duct tape. Get another box of equal strength, make *sure* there is a 3" to 4" clearance around all sides (top and bottom, also) of the first box, and fill with filler around all sides and the bottom and the top. Before closing the outside box, tape an envelope to the top of the inside box with details of how the carving is situated in the box. This will become especially helpful if we are to pack it to return to you after the show. **A packing list and  re- shipping information follows.**

MAILED IN CARVINGS will be unpacked Saturday morning at the fairgrounds. Carvings that are found to be damaged in shipping will NOT be repaired! You will be notified that morning if there is damage.

 Ship carvings to:

      **AWC, Ltd.**

      **C/O Jackson County Fairgrounds**

      **1212  E. Quarry St.**

      **Maquoketa, IA  52060**